

SECRETARY OF THE SENATE

17 JUL -6 AM 10: 21

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Yan Zheng

Employing Office/Committee: Coons

Private Sponsor(s) (List all): ITIF

Travel Date(s): May 31-June 2, 2017

Description/Title of Attached Forms: Amended RE-2 Form; PSTCF (final version) w/supplement

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission
must be amended with the Office of Public Records in SH-232.

7/6/17
(Date)

[Signature]
(Signature of Traveler)

Employee Post-Travel Disclosure of Travel Expenses

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

Date/Time Stamp: 17 JUN 16 PM 3:55

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The original Employee Pre-Travel Authorization (Form RE-1), AND
☐ A copy of the Private Sponsor Travel Certification Form with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Information Technology and Innovation Foundation (ITIF)

Travel date(s): May 31 - June 2, 2017

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$579	\$456	\$161	
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached

6/16/17
(Date)

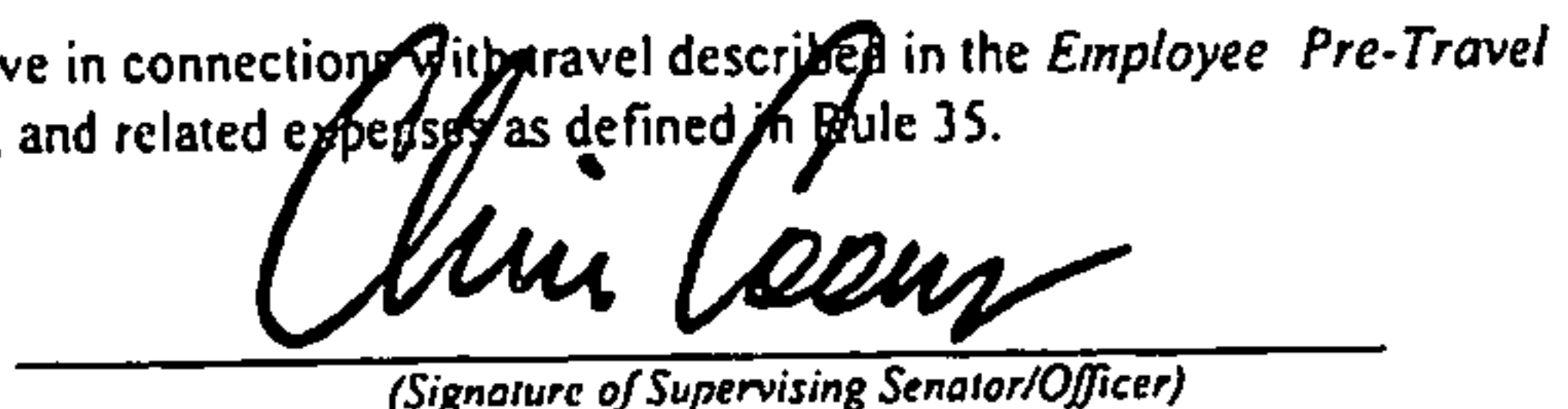
Yan Zheng
(Printed name of traveler)


(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connection with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

6/16/17
(Date)
(Revised 1/3/11)


(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):
Information Technology and Innovation Foundation (ITIF)
2. Description of the trip:
Education Series Staff Trip to San Francisco and Palo Alto, California
3. Dates of travel: May 31-June 2, 2017
4. Place of travel: San Francisco and Palo Alto, California
5. Name and title of Senate invitees: See Attachment 1
6. I certify that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
- OR -
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
7. ☒ I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- AND -
☒ I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I certify that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- AND -
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

ITIF is the sole sponsor, and is organizing and executing all aspects of the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

See Attachment 2.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

See Attachment 3.

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

See Attachment 4

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$780	\$437	\$180	
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The events planned during the trip are all arranged and organized specifically with regard to

Congressional participation.

18. Reason for selecting the location of the event or trip

See Attachment 5.

19. Name and location of hotel or other lodging facility:

San Francisco Marriott Union Square, 480 Sutter Street, San Francisco, CA 94108

Comfort Inn Palo Alto, 3945 El Camino Real, Palo Alto, CA 94308

20. Reason(s) for selecting hotel or other lodging facility:

Cost, availability, central locations.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

See Attachment 6

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Coach class travel on a commercial airline and ground transportation via multi-passenger van will be provided.

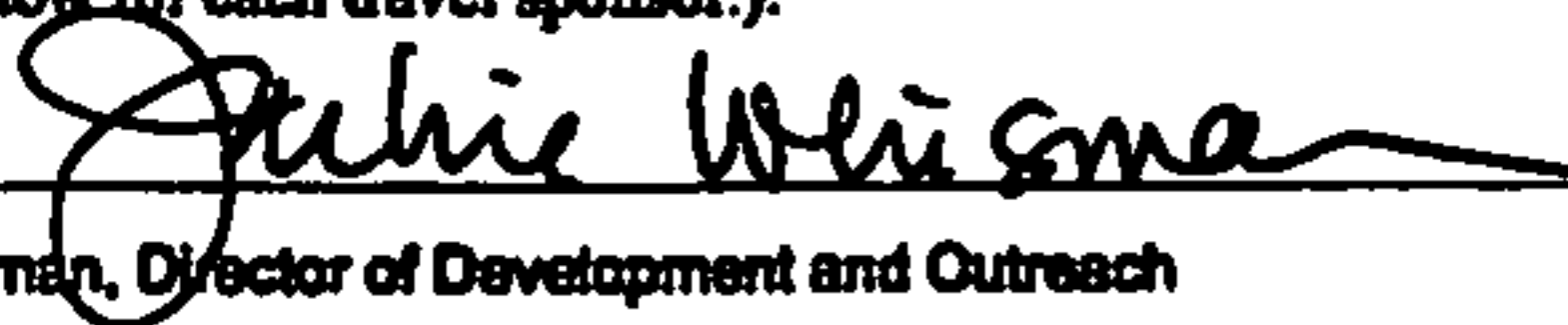
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor:



Name and Title: Jackie Whisman, Director of Development and Outreach

Name of Organization: Information Technology and Innovation Foundation

Address: 1101 K Street, NW, Suite 610, Washington DC 20005

Telephone Number: 202-626-5748

Fax Number:

E-mail Address: JWhisman@itif.org

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PRIVATE SPONSOR TRAVEL CERTIFICATION FORM – SENATE ATTACHMENTS

ITIF Staff Education Series Trip to San Francisco and Silicon Valley, CA – May 31-June 2, 2017

ATTACHMENT 1 – Question 5:

Stephanie	Akpa	Senator Elizabeth Warren
Geoff	Antell	Speaker Paul Ryan
Cyrus	Artz	Rep. Virginia Foxx
Meghan	Badame	Rep. Duncan Hunter
Ashley	Baker	Rep. Marc Veasey
Chris	Bates	Senate Judiciary
Jon	Burks	Speaker Paul Ryan
Cort	Bush	Senate Commerce
Dustin	Carmack	Rep. Ron DeSantis
Steve	Chartan	Senator Ted Cruz
Jay	Cho	Rep. Robin L. Kelly
Robert	Cogan	House Budget Committee
Drew	Colliatie	House Science, Space and Technology Comm
Jennifer	Duck	Senate Judiciary
Bobby	Cornett	Rep. Trent Franks
Aaron	Dunn	Senator Gary Peters
Stephen	Dwyer	Minority Whip Steny Hoyer Leadership Office
Alex	Graf	Senator Debbie Stabenow
Tyler	Grimm	Rep. Darrell Issa
Graham	Haile	Rep. Mark Meadows
Mike	Harney	Senator Mark Warner
Paulette	Hernandez	Department of Commerce
Thomas	Hester	Chairman Michael McCaul
Matt	Klapper	Senator Cory Booker
Adam	Lachman	Senator Angus King
Kim	Lipsky	Sen. Commerce, Science, Trans
Sam	Love	Senator Cory Gardner
Rafi	Martina	Senator Mark Warner
Sean	McLean	Senator Ted Cruz
Amy	Murphy	Rep. Joe Barton
Jessica	Nalepa	Chairman Michael McCaul
Samuel	Negatu	Rep. Matthew Cartwright
Kristen	O'Neill	Rep. Gene Green

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Douglas	Petersen	Senate Finance
Joe	Petrzelka	Senator Dianne Feinstein
John	Piazza	House Science, Space and Technology Comm
Ashok	Pinto	Senate Commerce
Beatrice	Pollard	Senator Chuck Schumer
Angela	Ramirez	Rep. Ben Ray Lujan
Claire	Sanderson	Senator John Cornyn
Claire	Sanderson	Senator John Cornyn
Patrick	Satalin	Rep. Peter Welch
Hannah	Schiller	Rep. Pete Roskam
Rachel	Schwegman	Rep. Bob Latta
Chris	Slevin	Senator Cory Booker
Josh	Snead	Ways and Means, Trade Subcomm
Lauren	Soltani	Rep. Suzan DelBene
Shannon	Sorensen	Rep. Jason Chaffetz
Pete	Spiro	Rep. Ro Khanna
Danielle	Steele	Rep. Michael Burgess
Bryn	Stewart	Senator John Barrasso
Bryn	Stewart	Senator John Barrasso
Curtis	Swager	Senator Cory Gardner
Philip	Swartzfager	Rep. Bruce Poliquin
Kara	Van Stralen	Senator Maggie Hassan
Eric	Wall	Senator Chris Coons
Scott	Wilson	Rep. Anna Eshoo
Brian	Winseck	Senator Chris Coons
Erica	Woods	Oversight & Management Efficiency Subcomm
Yan	Zheng	Senator Chris Coons

ATTACHMENT 2 – Question 13:

ITIF is a non-partisan think tank whose mission is to formulate and promote public policies to advance technological innovation and productivity. Recognizing the vital role of technology in ensuring American prosperity, ITIF focuses on innovation, productivity and digital economy issues. Our interest in the trip is to help staff better understand how new technologies and technology applications are developing and what the trends are likely to be in the future, so that they can better understand and respond to the technological challenges facing our nation. ITIF is a 501(c)(3) nonprofit organization founded in 2006; the organization is co-chaired by former members of Congress Vic Fazio and Phil English, and governed by a board of distinguished IT and innovation policy leaders and experts. Senators Chris Coons and Orrin Hatch are the Foundation's Honorary Senate Co-Chairs, and Congresswoman Anna Eshoo and Congressman Darrell Issa are the Foundation's Honorary House Co-Chairs.

This trip is part of the "ITIF Education Series" – a set of regular trips with Members of Congress and/or senior House and Senate staff to high-tech and innovation hubs around the country to hear from company leaders about new developments and issues, and to participate in educational forums on IT and innovation policy issues.

ATTACHMENT 3 – Question 14:

We have traveled to Palo Alto, California each year since 2010 with at least 20 staffers on each trip. Over the years, we have also organized trips to Portland, OR, Seattle, WA, Los Angeles and San Diego, CA, Philadelphia, PA and Boston, MA, and we host an annual policy retreat in Miami, FL featuring Members of Congress and senior staff.

ATTACHMENT 4 – Question 15:

ITIF is committed to articulating and advancing a pro-productivity, pro-innovation and pro-technology public policy agenda internationally, in Washington, and in the states because we understand the vital role of technology in ensuring American prosperity. We are the leading resource for elected officials, their staff and the media who rely on our ongoing policy reports, forums and policy debates to ensure that new and creative policy proposals are helping advance innovation, analyzing and making recommendations to update existing policy issues through the lens of innovation and productivity, and opposing policies that hinder innovation.

ATTACHMENT 5 – Question 18:

ITIF has selected San Francisco and Silicon Valley, California for this trip because these cities play a very important role in innovation and technology in the United States. This trip will give staff the opportunity to see actual technology demonstrations and presentations by top technology leaders.

ATTACHMENT 6 – Question 21:

ITIF has secured a group rate at the San Francisco Marriott Union Square for \$250 per night and the Comfort Inn Palo Alto for \$187 per night. These rates are lower than the government per diem rates in each city in June.

The costs we have negotiated for group meals are less than or equal to the government per diem rates for breakfast, lunch and dinner.